

Typing/Paper Instructions

1. **paper** Use 8 ½ x 11 inch paper of good quality. Do **not** use erasable bond paper.
2. **margins** Nothing should be typed in the margins
top: one inch (first page, title page, table of contents, bibliography page have a two-inch margin; paper title is typed in all caps two inches from the top of the page)
bottom: one inch
left: 1 ½ inches
right: one inch
3. **indentation** Indent each paragraph, lengthy quotation, footnote, or bibliography entry **one-half inch**. The footnote line at the bottom should be two inches long.
4. **page numbers** Place the page number for the first page at the center one-inch margin from the bottom of the page and a double space below the last line of type. Succeeding pages should have page number in the upper right-hand corner, one inch from the top and one inch from the side. Double space down to the first line of text.
5. **corrections** Minor corrections may be made neatly with a pen (**not** a pencil).
6. **binding** Bind pages together **only** with a staple. Do not place the paper in a plastic binder.
7. **type** Use Times New Roman, Palatino, or a similar font with a 12-point size. Do **not** use justified right-hand margins. (You can get a Turabian template from Mrs. Barrett, which will have the correct margins, font, etc.)
8. **spacing** Regular text should be double-spaced. Lengthy quotations (over three lines), footnotes, and bibliography entries should be single-spaced.
9. **word divisions** Avoid hyphenation if possible. Never hyphenate between pages, and do not use one- or two-letter divisions. If you do hyphenate, be sure that the word is divided correctly.
10. **paragraph divisions** A portion of a paragraph should have at least two lines on any one page (avoid “widows”).
11. **underlining** If you are not able to print italic type, you may use underlining wherever Turabian refers to italics (Tur. 4.14).

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Sample Footnote Forms (including modifications of Turabian's 6th edition)

¹J. Barton Payne, *The Theology of the Older Testament* (Grand Rapids: Zondervan Publishing House, 1962), 20-21.

²Morton Smith, "The Present State of Old Testament Studies," *Journal of Biblical Literature* 88(1969): 28.

³H. A. Hoffner, "Some Contributions of Hittitology to Old Testament Study," *Tyndale Bulletin*, no. 20 (1969): 28-29.

⁴K. A. Kitchen, "Egypt," *The New Bible Dictionary*, ed. J. D. Douglas (Grand Rapids: Wm. B. Eerdmans Publishing Co., 1962), 349.

⁵Benjamin Breckinridge Warfield, *The Inspiration and Authority of the Bible*, ed. Samuel G. Craig (Philadelphia: Presbyterian and Reformed Publishing Co., 1948), 374, n. 67.

⁶C. F. Keil and F. Delitzsch, *The Pentateuch*, trans. James Martin (Grand Rapids: Wm. B. Eerdmans Publishing Co., n.d.), 1:467.

⁷Gerhard von Rad, *The Theology of Israel's Historical Traditions*, vol. 1 of *Old Testament Theology*, trans. D. M. G. Stalker (New York: Harper & Row, 1962), 175.

⁸A. A. MacRae, "Nuzi," *The Zondervan Pictorial Encyclopedia of the Bible*, ed. Merrill C. Tenney (Grand Rapids: Zondervan Publishing House, 1975), 4:470-73.

⁹H. L. Ginsberg, "Ugaritic Studies and the Bible," *The Biblical Archaeologist Reader*, 2, ed. David Noel Freedman and Edward F. Campbell, Jr. (Garden City, N.Y.: Anchor books, 1964), 49-50.

¹⁰John W. Haley, *Alleged Discrepancies of the Bible* (1874; reprint, Grand Rapids: Baker Book House, 1977), 33.

¹¹S. N. Kramer, trans., "Lipit-Ishtar Lawcode," in *Ancient Near Eastern Texts*, ed. James B. Pritchard, 3rd ed. (Princeton: Princeton University Press, 1969), 160.

¹²R. Laird Harris, "hsh," *Theological Wordbook of the Old Testament*, ed. R. Laird Harris (Chicago: Moody Press, 1980), 1:305-7.

¹³E. Kautzsch, ed., *Gesenius' Hebrew Grammar*, trans. A. E. Cowley, 2nd ed. (Oxford: Clarendon Press, 1910), sec. 124d. [or §124d]

¹⁴C. Keil, *Biblical Commentary on the Book of Daniel*, trans. M. G. Easton (Grand Rapids: Wm. B. Eerdmans Publishing Co., n.d.), 203-13.

¹⁵Ibid., 215.

¹⁶Ibid.

¹⁷Haley, 17.

¹⁸S. D. Toussaint, review of *Decision Making and the Will of God*, by Garry Friesen with J. Robin Maxson, in *Bibliotheca Sacra* 140 (1983):76-78.

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¹⁹H. S. Nyberg, *Studien zum Hosebauche* (Uppsala: Uppsala Universitets Årsskrift, 1935), 64, quoted in James Barr, *Comparative Philology and the Text of the Old Testament* (Oxford: Clarendon Press, 1968), 74.

²⁰Charles Lee Feinberg, "The Value of Archaeological Studies for Biblical Research," in *Tradition and Testament: Essays in Honor of Charles Lee Feinberg*, ed. John S. Feinberg and Paul D. Feinberg (Chicago: Moody Press, 1981), 274.

²¹James A. Montgomery, *A Critical and Exegetical Commentary on the Book of Daniel*, The International Critical Commentary (New York: Charles Scribner's Sons, 1927), 66-72.

²²J. E. H. Thomson, "Exposition," in *Daniel*, vol. 29 of *The Pulpit Commentary*, ed. H. D. M. Spence and Joseph S. Exell (New York: Funk & Wagnalls Co., n.d.), xliii-xliv.

²³J. Coert Rylaarsdam, "Introduction and Exegesis," "The Book of Exodus," in *The Interpreter's Bible*, ed. George Arthur Buttrick, 1 (New York: Abingdon Press, 1952): 845.

²⁴Guy P. Couturier, "Jeremiah," in *The Jerome Biblical Commentary*, ed. Raymond E. Brown, Joseph A. Fitzmyer, and Roland E. Murphy (Englewood Cliffs, N.J.: Prentice-Hall, 1968), 1:319.

²⁵C. W. Eduard Naegelsbach, *The Book of the Prophet Jeremiah Theologically and Homiletically Expounded*, trans. And ed. Samuel Ralph Asbury, vol. 12 of *Lange's Commentary on the Holy Scriptures*, ed. Philip Schaff (1871; reprint, Grand Rapids: Zondervan Publishing House, n.d.), 188.

²⁶Delbert R. Hillers, *Lamentations*, vol. 7A of The Anchor Bible, ed. William Foxwell Albright and David Noel Freedman (Garden City, N.Y.: Doubleday & Co., 1972), xix-xxiii.

²⁷Gleason L. Archer, Jr., *A Survey of Old Testament Introduction*, rev. ed. (Chicago: Moody Press, 1974), 366.

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- [1] Payne, J. Barton. *The Theology of the Older Testament*. Grand Rapids: Zondervan Publishing House, 1962.
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- [3] Hoffner, H. A. "Some Contributions of Hittitology to Old Testament Study." *Tyndale Bulletin*, no. 20 (1969): 27-55.
- [4] Kitchen, K. A. "Egypt." *The New Bible Dictionary*, edited by J. D. Douglas, 337-53. Grand Rapids: Wm. B. Eerdmans Publishing Co., 1962.
- [5] Warfield, Benjamin Breckinridge. *The Inspiration and Authority of the Bible*, edited by Samuel G. Craig. Philadelphia: Presbyterian and Reformed Publishing Co., 1948.

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- [6] Keil, C. F., and F. Delitzsch. *The Pentateuch*, translated by James Martin. Grand Rapids: Wm. B. Eerdmans Publishing Co., n.d.
- [7] von Rad, Gerhard. *The Theology of Israel's Historical Traditions*. Vol. 1 of *Old Testament Theology*, translated by D. M. G. Stalker. New York: Harper & Row, 1962.
- [8] MacRae, A. A. "Nuzi." *The Zondervan Pictorial Encyclopedia of the Bible*, edited by Merrill C. Tenney, 4:470-73. Grand Rapids: Zondervan Publishing House, 1975.
- [9] Ginsberg, H. L. "Ugaritic Studies and the Bible." *The Biblical Archaeologist Reader*, 2, edited by Edward F. Campbell, Jr., and David Noel Freedman, 34-50. Garden City, N.Y.: Anchor books, 1964.
- [10] Haley, John W. *Alleged Discrepancies of the Bible*. 1984; reprint, Grand Rapids: Baker Book House, 1977.
- [11] Pritchard, James B., ed. *Ancient Near Eastern Texts*. 3rd ed. Princeton: Princeton University Press, 1969.
- [12] Harris, R. Laird, ed. *Theological Wordbook of the Old Testament*. 2 vols. Chicago: Moody Press, 1980.
- [13] Kautzsch, E. ed. *Gesenius' Hebrew Grammar*, translated by A. E. Cowley. 2nd ed. Oxford: Clarendon Press, 1910.
- [14] Keil, C. *Biblical Commentary on the Book of Daniel*, translated by M. G. Easton. Grand Rapids: Wm. B. Eerdmans Publishing Co., n.d.
- [18] Toussaint, S. D. Review of *Decision Making and the Will of God*, by Garry Friesen with J. Robin Maxson, in *Bibliotheca Sacra* 140 (1983): 76-78.
- [19] Barr, James. *Comparative Philology and the Text of the Old Testament*. Oxford: Clarendon Press, 1968.
- [20] Feinberg, Charles Lee. "The Value of Archaeological Studies for Biblical Research." In *Tradition and Testament: Essays in Honor of Charles Lee Feinberg*, edited by John S. Feinberg and Paul D. Feinberg, 265-91. Chicago: Moody Press, 1981.
- [21] Montgomery, James A. *A Critical and Exegetical Commentary on the Book of Daniel*. The International Critical Commentary. New York: Charles Scribner's Sons, 1927.
- [22] Thomson, J. E. H. "Exposition." In *Daniel*. Vol. 29 of *The Pulpit Commentary*, edited by H. D. M. Spence and Joseph S. Exell. New York: Funk & Wagnalls Co., n.d.
- [23] Buttrick, George Arthur, ed. *The Interpreter's Bible*. 12 vols. New York: Abingdon Press, 1952-57.
- [24] Couturier, Guy P. "Jeremiah." In *The Jerome Biblical Commentary*, edited by Raymond E. Brown, Joseph A. Fitzmyer, and Roland E. Murphy, 1:300-36. Englewood Cliffs, N.J.: Prentice-Hall, 1968.

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- [25] Naegelsbach, C. W. Eduard. *The Book of the Prophet Jeremiah Theologically and Homiletically Expounded*, translated and edited by Samuel Ralph Asbury. Vol. 12 of *Lange's Commentary on the Holy Scriptures*, edited by Philip Schaff. 1871; reprint, Grand Rapids: Zondervan Publishing House, n.d.

The Bible. King James Version.

New American Standard Bible. La Habra, California: The Lockman Foundation, 1971.

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